

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9
BOARD OF CONTROL MEETING
CESA 9 OFFICE
304 KAPHAEM ROAD
TOMAHAWK, WISCONSIN
WEDNESDAY, MAY 2, 2018

MINUTES

Chair Andy Merry called the May 2, 2018 Board of Control meeting to order at 6:30 p.m. and led the members in the Pledge of Allegiance. The following members were in attendance:

Present: Helen Ackermann - DC Everest
Duane Frey - Rhinelander
Andy Merry - Antigo
Theresa Miles - Wausau
Helen Palmquist - Prentices
Dan Thompson - Stratford

Absent: Jason Dananay - Rib Lake
Shanon Peel - Athens
Chris Petreikis - Northland Pines
Tom Rulseh - Three Lakes

CESA staff members in attendance included Hilary Cordova, Dawn Nordine, Sarah Hackett, Peggy Francour and Agency Administrator Karen Wendorf-Heldt. Also in attendance was Terri Perry.

Approval of Consent Agenda

Motion by Thompson, second by Miles to approve the consent agenda as presented. Agenda items included approval of meeting agenda, approval of April 4, 2018 regular meeting minutes, acceptance of employee resignation, and approval of shared service contracts with other CESAs/Agencies. All present voted aye. Motion carried.

Opportunity for Public Comment

There was no public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for April were reviewed along with the updated historical monthly cash balance chart. Motion by Miles and second by Palmquist to approve the April financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

New Business

2018-19 employment contracts for contracted staff were presented. Contracts will be issued at 2017-18 salary amounts with possible adjustment after health insurance rates are known. Motion by Thompson, second by Frey to approve the 2018-19 employment contracts as presented. All present voted aye. Motion carried.

A list of support staff and paraprofessional staff was shared. These employees receive letters of continued employment rather than employment contracts. Motion by Frey, second by Ackermann to approve issuing letters of continued employment for 2018-19 to the support staff and paraprofessionals as presented. All present voted aye. Motion carried.

Dr. Wendorf-Heldt requested that the Board consider a wage adjustment to one of the program assistants (Hanna Van Ryen) hourly wage, taking into account her recent addition of technical assistance duties as a result of another employee's resignation. After discussion, a motion was made by Thompson to increase the program assistant's hourly wage to \$18.00/hour. Second by Palmquist. All present voted aye. Motion carried.

Board Development

Director Sarah Hackett presented an overview of the new Wisconsin Resource Center for Charter Schools (WRCCS) which is housed at CESA 9. She provided the Board information about charter schools in Wisconsin and the role of the Resource Center.

Administrator's Report

Karen provided the following shout outs: DC Everest High and Jr. High Schools, Lakeland Union High School, Northland Pines High School, Tomahawk High School, and Wausau West High School were presented AP Pacesetter Awards. These were given as a result of their student participation and performance on the 2017 College Board Advanced Placement Exams. A shout out to our School Improvement Services Team for excellent work evidenced by workshop evaluations articulating impact of professional learning on professional practice. Hilary Cordova, Hanna Van Ryen and Ryan Kottke planned and presented at the 2nd annual Bookkeeper & Payroll Professionals Conference located at Northcentral Technical College in Wausau.

Karen and Hilary gave some background information and a proposed action plan to replace and update both the wiring and the phone system at CESA 9. Mike Daley is serving as the lead for this project.

Karen shared a draft document from the administrative team consisting of action steps to take in their respective areas as a result of the employee engagement survey taken by employees earlier this year. The purpose of this is to make sure that there is continuous innovation and improvement in this area.

WASB will be hosting a Spring Workshop at CESA 9 on Thursday, May 17. Dinner will be at 6:00 pm followed by a presentation on legal roles and responsibilities of school boards.

Information was shared with the Board about the June 6th Board of Control meeting and annual recognition dinner.

The 2018 CESA 9 Annual Convention will be held on August 6, 2018. There are four school districts that have CESA 9 Board of Control terms expiring: DC Everest, Tomahawk, Rhinelander, and Prentice. Elections for these terms will be held at the annual convention. All Board members were given the 2017 Wisconsin Youth Risk Behavior Survey booklet.

The Blue Ribbon Commission on School Funding will be held on Monday, May 7, 2018 at the Tomahawk School District Auditorium. Karen is working with WiRSA and several area administrators to provide testimony to the Commission.

CESA 9 school superintendents met with area legislators in April to discuss equity in distribution of funds for recent school safety and security grants. CESA 9 will be partnering with CESA 2 to present a Safety & Security Summit on June 22 at CESA 9. The Wisconsin DPI, the Department of Justice and various vendors will be in attendance.

Adjournment

Motion by Frey, second by Thompson to adjourn. All voted aye. Motion carried. The meeting was adjourned at 7:50 p.m.